

Check List for Application by Post

***Please tick (√) in the box (□)**

Applicant's name: _____

*** Telephone number (24h):** _____

Date of Birth: ___ Y/ ___ M/ ___ D

Passport Number: _____

	Item	Confirmation
Passport*	Check if the Passport is valid and have at least two blank visa pages	Quantity of Passport: _____
Photo*	Passport photo	<input type="checkbox"/>
Visa application form*	Complete and sign on the printed visa application form	<input type="checkbox"/>
Declaration*	Please read attachment(Declaration)carefully and sign	<input type="checkbox"/>
Application documents*	Prepare the documents required in the visa instructions	<input type="checkbox"/>
1		<input type="checkbox"/>
2		<input type="checkbox"/>
3		<input type="checkbox"/>
4		<input type="checkbox"/>
5		<input type="checkbox"/>
6		<input type="checkbox"/>
Delivery*	Please leave your address and all the contact information in detail	<input type="checkbox"/>
Post the material	Please post all the required documents to the following address Chinese Visa Application Service Centro Madrid	<input type="checkbox"/>
Visa and service fees	When your visa is issued, you'll get a call form the Center, and be informed about your pick-up form number	<input type="checkbox"/>
Memo		

Items with a "*" must be provided

***Signature:** _____

Date(YYYY-MM-DD): _____

Declaration

I accept that I should read and, fully understand the Terms & Conditions shown on the website www.visaforchina.org of Chinese Visa Application Service Center (Hereafter referred as the Center), before signing this declaration I am aware that if I do not understand any of the Terms and Conditions, I can ask any counter staff at the Center, telephone [+34 913145918] or email (madridcenter@visaforchina.org) .

I am fully aware that the Center has no involvement in the visa assessment and decision- making process. Whether a visa is to be issued or not, and what type of visa to be issued as well as its period of validity, number of entries and duration of stay shall be wholly up to the discretionary decision of the Chinese Embassy and I will fully accept any decision made by the Chinese Embassy.

I agree to pay the service fee, which is non-refundable, to the Center according to its published tariff, regardless of whether my visa is granted or not by the Chinese Embassy.

I am aware that I might have to provide additional supporting documents or come to the Chinese Embassy for an interview for the Visa Application purpose according to their request.

I understand that I could apply for the Visa about one month in advance of my entry into China. No application more than 3 months before my entry into China is allowed. I accept that if I wrongly apply more than three months before my entry the visa may expire too soon and be invalid on my date of travel.

I am fully aware that a Chinese visa is valid from the date of issue, not from the “Date of your first entry” as shown in the Application Form.

I agree that I will carefully check all the information on the Visa when I collect my passport. I am aware that any queries about the Visa should be addressed to the counter staff immediately.

I understand that if I apply by post, or request return delivery by post of my processed application, the Center shall not be responsible or liable for any delay, delivery to a wrong address, or damage to or loss of the documents as a result of the negligence of any mail service or company.

I agree that the Center shall not be responsible or liable for any consequences as shown below:

- a) The visa becoming invalid and cannot therefore be used as a result of my own fault or any act by a third party acting on my behalf; or,
- b) In the event that I am refused to board an aircraft or to enter China due to my failure to check all the information printed on my Visa; or,
- c) My Visa can't be used due to any other reasons of my own doing.
- d) In the event that I am refused to board an aircraft or to enter China due to reasonable denial made by the authority concerned or an immigration officer.

Printed Name (in capital):

*** Signature:**

Date (YYYY-MM-DD):